

How to Write a Motion

A motion is a formal written request for a new Union policy or a change in existing policy.

A proposer and seconder are needed for a motion to be put forward. Both of you must be members of the Union.

The motion should have a clear and eye-catching title and then follow this structure, as in the form below:

Title of Motion: e.g. We love Mint Cornettos

This Union notes (the facts of the issue e.g. statistics):

e.g : The Union Shop does not currently stock Mint Cornettos

According to the office for ice-cream statistics, Mint Cornettos are the most popular ice-cream sold in the UK.

The Union believes (what you want the Union to think about the issue):

It is not right that the Union does not sell Mint Cornettos and the ice-cream stock should reflect the student trends.

The Union resolves (what action you want the Union to take on the issue e.g who is leading on it from the Officer Team):

The Union President will arrange for Mint Cornettos to be stocked by the Union.

In preparing the motion:

- Think how your motion will make a difference to your fellow students
- Be realistic about what is achievable
- Do your research – facts and figures need to be correct
- Try and get support for the motion – be prepared to campaign for the issue